

MINUTES OF THE TRC GOVERNANCE AND SEARCH COMMITTEE MEETING

MONDAY 2 MARCH 2015

PRESENT

Dr R J G Bloomer; Mr S Kirk; Ms J Collier

In Attendance:

Mrs S Martin, Clerk to the TRC Corporation

Mrs E Pickering, Acting Clerk to TRC Corporation

APOLOGIES

14.40 Apologies were received from Mr P Jagger MBE (Chair) and Dr P R Williams. In Mr Jagger's absence Dr R J G Bloomer chaired the meeting

DECLARATIONS OF INTEREST

14.41 Members were reminded of the need to declare any interests. No interests were declared in respect of agenda items; however, members reserved the right to declare an interest at any stage of the meeting.

MINUTES

14.42 The Minutes of the meeting held on 22 March were agreed as a true and accurate record and were signed by Dr R J G Bloomer.

MATTERS ARISING

14.43 Members received a list of actions arising from previous meetings. These were considered as follows –

14.29 (2/9/14) – local authority member. There was considerable discussion as to when RMBC should be approached to recommend a representative for the Corporation. It was agreed that it was not appropriate to approach the council at the moment and to review the situation in six months' time. It was noted that it was not a requirement for TRC to have a local authority representative on the Corporation.

14.35 – meeting summary. The Clerk had produced a summary of recent meetings and circulated them to the relevant chairs for comment. The reaction had been mixed with no consensus on the format of the summary. The purpose of the meeting summary was considered by the meeting and it was agreed that the purpose of the summary is primarily to inform stakeholders of the work of the Corporation and its committees. It was felt that the summary should be concise, timely, informative and available across a range of media such as the TRC website, TRC Weekly and social media.

RESOLVED - The clerk will contact the Chairman to discuss this issue and report back to the full Corporation at its next meeting

The final action listed is covered by agenda items.

CORPORATION MEMBERSHIP INC VACANCIES, RECRUITMENT AND SELECTION

14.44 The Committee received a report summarising the current position with regard to vacancies on the Corporation. The meeting considered the effect that a potential new model for Corporation meeting may have on its overall membership. The current determination of the Corporation is a minimum of 16 and a maximum of 19 members. The categories of membership and the membership and vacancies in each were discussed.

14.45 External members (min 5, max 8) – there are currently 6 members, one of whom, Damien Fitzgerald, is leaving in July 2015. It was felt that his expertise needs to be replaced, probably by contacting SHU directly or via Damien. It was also noted that the term of office of four of the external members ends in 2017 so work will need to be done nearer the time to recruit new members in this category, and to ensure that they have the expertise required to support the College.

RESOLVED - To recommend to the Corporation that a replacement for Damien Fitzgerald should be sought from SHU.

14.46 Staff (2) - There is currently one vacancy for a staff governor following the resignation in December 2014 of Mrs R Hill. It was agreed that the Corporation should have 2 staff members and a second staff representative be sought.

14.47 Students (2) - The clerk informed the committee that two students have come forward to be considered as governors. They are Aidan Wilding and Silethokule Sibanda. Both have had an induction session with the Clerk. It was agreed to recommend both to the Corporation.

RESOLVED - To recommend to the Corporation that Aidan Wilding and Silethokule Sibanda be appointed as student governors from 20 April 2015.

14.48 Parent (2) - There are currently two vacancies for parent governors. These have been advertised on the college website and via text messages and a letter. So far no one has come forward (the closing date is Friday 6 March 2015). The members discussed how parent members could be found. Direct contact, a corporation presence at parents evening or an approach via student PUDS may be considered.

RESOLVED - To recommend to the Corporation that further ways of finding parent governors be considered if no one comes forward by 6 March.

14.49 Foundation (4) - The meeting noted that Dr R J G Bloomer will be standing down as a Foundation member in July 2015. Ms J Collier will inform the Feoffess that a nomination will be sought from them to fill this vacancy.

REVIEW OF CONFIDENTIAL BUSINESS

14.50 The clerk had produced a report listing the items that have been deemed to be confidential (part 11a only) in the 2013/2014 academic year. Although earlier years' minutes have not been reviewed there had been no clear distinction between part 11a and b matters. The list of items was considered and recommendations as to which should be released (*post meeting note – after discussion with M Patterson regarding a part 11a item; the matter is not resolved and should remain confidential*).

The meeting discussed when confidential items should be reviewed and it was agreed that the review could be triggered either by time passing or an event occurring that means that the matter can be made available to the public.

RESOLVED To recommend to the Corporation that a limited number of part I la items can now be made public.

ANY OTHER BUSINESS

14. 51 Away Day report – the members discussed the format of the report that will be presented to the full Corporation as a result of the away day in January 2015. It was agreed that the report should also contain a recommendation from the G&S committee relating to the make-up of the Corporation and also a timetable of meetings.

RESOLVED The Clerk shall contact the Chairman to discuss the report and send it to the committee members for comment prior to the Corporation meeting in April 2015.

DATE AND TIME OF NEXT MEETING

14.52 The next meeting would be held to be agreed.

Signed _____ Chair

Date _____

sc