



## **MINUTES OF THE TRC RESOURCES COMMITTEE MEETING**

**MONDAY 6 OCTOBER 2014**

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### **PART I**

#### **PRESENT**

Mr P Jagger MBE (Chair); Dr P R Williams; Mr S Kirk, Mr T Grice.

#### **In Attendance:**

Mrs E Pickering, Acting Clerk to the Corporation

Mrs S Martin, Clerk to the Corporation

Mr M Patterson, Vice Principal, Finance and Resources

#### **APOLOGIES**

14.45 No apologies had been received.

#### **DECLARATIONS OF INTEREST**

14.46 Members were reminded of the need to declare any interests and reserved the right to declare an interest at any stage of the meeting. Mr Grice declared an interest in Agenda item 8 due to his membership of the Rotherham Hockey Club.

#### **MINUTES**

14.47 The Minutes of the meeting held on 16 June 2014 (Part I) were agreed as a true and accurate record and were signed by the Chairman.

#### **MATTERS ARISING**

14.48 A list of actions arising was presented and it was noted that all were covered by agenda items. It was noted that the marketing strategy report will be presented to the next meeting of the committee in December.

#### **UPDATE ON ENROLMENTS**

14.49 Members received a report outlining the numbers of students enrolled this year and the financial implications. The additional 100 students will generate additional income of approx. £416,000 next year and the transfer to upper sixth will also improve the 2016-2017 income. However, additional costs will be created this year of approx. £150,000 made up of extra staffing, exam fees and additional capitation costs.

14.50 The reasons behind this increase are not evident yet but could be a combination of the new BTEC courses, the recent OFSTED inspection report, increased marketing and the bus provision. It is hoped that more information will be available before the next Corporation meeting. It is also understood that local colleges and new institutions have seen a reduction in enrolments.

## **FINANCIAL MATTERS**

### **Management Accounts – July 2014**

14.51 The Management accounts showed a deficit at the end of the financial year of £199,432. The forecast figures for the Cleanmail claim are still subject to change and may reduce the deficit by up to £10,000. It was noted that the Catering figures are improving due to the appointment of a new Catering Manager. The final Sports Centre surplus was above the budget figure. The salary figure was higher than budgeted due to the 1% pay rise that had not been budgeted for and staff sickness cover. Energy costs have increased over the past year but are now stabilising and reductions are being made in energy usage

### **Management Accounts – August 2014**

14.52 The Management Accounts showed an above-budget surplus of £8,400. There were no items of concern in this first set of accounts for the current financial year. It is expected that information will be available later this month on the funding rate figure for 2015/2016.

## **ACCOMODATION MATTERS**

### **IT Network Upgrades 2013 & 2014**

14.53 The wi-fi installation went smoothly and coverage is better than expected. The clerk was asked to provide ICLT agreements at the Corporation meeting on 20 October to enable governors to be able to access the College wi-fi system if they wished.

### **Update on the All Weather Hockey pitch**

14.53 The Committee was informed that information is still awaited from England Hockey.

### **LED lights for the All Weather Football pitch**

14.54 The VP F&R had carried out further research into the viability of installing LED bulbs in the floodlights. He had concluded that, as this technology is improving all the time and the cost of lights that would provide sufficient lighting is still high, then it may be better to wait another year or two before this project is undertaken.

### **Energy usage figures**

14.55 The committee noted that the energy usage at the College had reduced significantly. The VP F&R was thanked for his work in gaining the site a very low score on the latest Display Energy Certificate given the age and nature of the buildings on site. He noted that there is little more than can be done to reduce energy usage on the site without incurring high costs.

The Report was noted and received.

## **DATE AND TIME OF NEXT MEETING**

14.56 The next meeting will be held on Monday 1 December 2014 at 5.30 pm.

End of Part I

Signed \_\_\_\_\_ (Chair)

Dated \_\_\_\_\_