

**Title:** No Smoking Regulations

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**Publication:**

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# No Smoking Regulations

**These regulations apply to all types of smoking including electronic cigarettes (e-cigarettes).**

1. Smoking is **not permitted** within the buildings or any part of the grounds other than the designated smoking area located by the rear site entrance.
2. The Policy applies to all users of the College – students, staff, visitors and contractors.
3. Information regarding the Policy will be provided to all staff and students at induction.
4. Visitors and contractors shall be required to comply with the Policy.
5. No smoking signs have been posted around the site.
6. Staff, students and visitors are requested to have respect for the environment and consideration for neighbours when smoking offsite. Cigarette ‘butts’ or ‘stubs’ are **litter** and must be placed in an appropriate bin. **Failure to do so is an offence and subject to a Fixed Penalty Charge of £75 or a court fine of up to £2500.**
7. Staff who choose to smoke should do so using one of their designated break times.
8. The success of the Policy depends upon the support of all staff, students and visitors. Everyone, smokers and non-smokers are asked to support these regulations by asking anyone smoking in non-permitted areas to move to the smoking shelter or to leave the premises.
9. Failure to comply with the Policy may result in disciplinary action.