



THOMAS ROTHERHAM COLLEGE  
A tradition of achievement - A future of opportunity

**BASIC GUIDE 2018/19**  
**16-19 BURSARY FUND**  
**FURTHER EDUCATION FREE MEALS**

**To be eligible for support from these funds you must be over 16 and under the age of 19 on 31<sup>st</sup> August 2018.**

**A. ASSISTANCE AVAILABLE THROUGH THE FUND**

The following assistance will be available if you fall within the Priority groups 1 and 2.

- Travel
- Meals
- Childcare
- Materials and Equipment
- Support towards **essential** Educational Visits, Field Trips, Residentials
- Other Expenses associated with Study

Students who apply under Priority group 3 will be granted support subject to the funds being available. Precedence will be given to supporting the cost of travel.

Learners with limited mobility may be entitled to apply for a Disabled Pass. More information is available on [travelsouthyorkshire.com](http://travelsouthyorkshire.com) or by calling Traveline on 01709 515151.

**B. ELIGIBLE STUDENTS & PRIORITISATION**

**Priority 1:** Vulnerable Students, who are defined as:

Students aged 16-18 in care/care leavers.

Students aged 16-18 in receipt of Income Support/Universal Credit (in own name)

Disabled students aged 16-18 in receipt of Disability Living Allowance/Personal Independence Payments **and** Employment Support Allowance/Universal Credit.

**Priority 2:** All students who received free school meals during their Y11 at school or whose household income is below £16,190.

**Priority 3:** All students who are not already classified as Priority 2, who have a household income below £30,000.

**Note:**

Where there are **additional** dependant children in the home (for whom Child Benefit is being paid), a deduction of £1,750 per child will be taken from the gross household income to give an adjusted gross household income. This will then be used to determine eligibility. **(i.e. a gross household income of £22,000 pa where there are two additional dependants (3 children in total) will take the adjusted gross income to £18,500 pa).**

## C. HOW TO APPLY

Support is means tested and evidence of income will be required with the application.

- Application forms will be available from Student Services or the College website and staff will give advice and assistance as required.
- Applications for financial support can be submitted from August 2018.
- Completed forms should be returned to Student Services along with the required evidence of income (see application form) – **good quality** photocopies must be provided with every application.
- Wherever possible applicants will be advised in writing whether their application has been successful prior to the start of their course.

## D. FINANCIAL SUPPORT AVAILABLE

The following financial support will be available for each of the Priority groups:

### Priority 1 and 2 students will receive the following financial support:

- Financial support towards the costs of travel.  
*(For students who live more than 2 miles away from the College or where mobility is impaired)*
- Support towards **essential** trips and visits.
- The cost of **essential** books, materials and equipment required to undertake your course.
- Free meals during term time from the College's Catering Service.

### Priority 1: Vulnerable Student support:

In addition, and where applicable, Priority 1 students may be eligible for further payments between September and June to give them a total support package of at least £1,200.

### Priority 3: Students with a household income below £30,000:

Provided funds are available after the receipt and consideration of Priority 1 and 2 applications, students in this category will be considered for support. Priority will be given to supporting the cost of travel in the first instance.

## CHILD CARE

Young people aged 16-19 with childcare needs should apply to Care to Learn. For more information speak to Karen Robinson in Student Services, visit <https://www.gov.uk/care-to-learn/overview> or contact 0800 121 8989.